



One Wembley Court, Albany, New York 12205-3830 ❖ 1-877-569-7782 ❖ www.nyspta.org

## **LEADERSHIP AWARD IN HONOR OF JANE SKRZYPEK**

### **PURPOSE**

This award was established in 1991 to honor the memory of Jane Skrzypek. The purpose of this award is to recognize an outstanding leader in your PTA who, by his or her actions, inspires others to volunteer and assume leadership positions.

**The award is given in recognition of outstanding PTA volunteerism and leadership – the recipient must be a member of the PTA, volunteer through PTA and go above and beyond the scope of his or her PTA position, and exhibit the type of leadership qualities that encourage others to participate and volunteer.**

### **ELIGIBILITY**

To be eligible for nomination the nominee must:

- Be a member of a PTA
- Volunteer through the PTA
- Volunteer above and beyond the scope of his/her PTA position and
- Exhibit leadership qualities that encourage others to participate and volunteer.

Members of the New York State PTA Board of Managers are **not** eligible for this award.

### **APPLICATION**

1. The form must be filled out completely and signed by the president and one other officer of your PTA.
2. The cover sheet of the application must include the name, address, and phone number of a contact person who can be reached for clarification if it is needed.
3. Units, councils, or regions are eligible to nominate someone for this award.
4. Each submitting group may nominate only one person per year.
5. List on the application form the nominee's leadership qualities.
6. Include, with the application, two statements, written as letters, describing why this person is deserving of this award. One statement should be from an officer of your PTA. The other may be from the principal/superintendent or from another PTA officer who has worked with the nominee.
7. Be sure to explain how this person meets all the criteria listed under the eligibility requirements. Each letter must be no longer than one 8 ½" x 11" sheet. No more than two (2) letters will be accepted.
8. Specific, descriptive phrases that explain how the nominee inspired others are recommended.
9. The State winner will be announced at the New York State PTA Convention in November.

### **DEADLINE**

The application must be filled out and **postmarked to the Region Director by June 15.**

NOTE: If you would like to honor other PTA members who are excellent volunteers, who are not being nominated for this award, you may purchase Jane Skrzypek Volunteer pins (purchased through the NYS PTA Store at a cost of \$5.00). The presentation of this pin **does not** make the recipient a Leadership Award In Honor of Jane Skrzypek winner.

**2010 LEADERSHIP AWARD IN HONOR OF JANE SKRZYPEK**

**APPLICATION COVER SHEET**

*Please complete and attach this sheet to your application*

Please type or print information other than signatures.

Name of Nominee \_\_\_\_\_

Name of Nominator \_\_\_\_\_ Date \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Signature \_\_\_\_\_

PTA Unit Name \_\_\_\_\_ Unit Code # \_\_\_\_ -- \_\_\_\_

Name of PTA President \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Signature of PTA President \_\_\_\_\_

**CHECKLIST: (Check off the items as you complete them)**

These items **MUST BE INCLUDED** and **MUST** be completely filled in as requested. Failure to complete ANY of the items will disqualify your entry.

- PTA/PTSA/Council Unit Number
- Name, Address and Phone Number of Nominator
- Nominator's Signature
- Name of Nominee
- Name, Address and Phone Number of PTA President
- PTA President's Signature
- Completed 2010 application
- Required Supportive Material (Two Letters of commendation)

**Due Date: Postmarked to Region PTA Director by June 15.**

**FOR OFFICE USE ONLY**

BYLAWS  INSURANCE  MEMBERSHIP  INITIALS \_\_\_\_\_



**2010 LEADERSHIP AWARD IN HONOR OF JANE SKRZYPEK**

**APPLICATION**

Information about the nominee:

**Name of Nominee** \_\_\_\_\_

**Home Address** \_\_\_\_\_

\_\_\_\_\_

**Phone and/or Email** \_\_\_\_\_

**PTA Unit Name** \_\_\_\_\_ **Unit Code #** \_\_\_\_ -- \_\_\_\_

**Current PTA Position** \_\_\_\_\_

**Previous PTA Positions Held** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List **THREE** or More Different Examples of Leadership Demonstrated by the Nominee Within the PTA:

1. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Other** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**List Examples of the Nominee’s Volunteer Service Beyond the Scope of Their PTA Position.**

Please list here leadership examples resulting not from the nominee’s PTA position, but demonstrating:

- the ability to inspire others to volunteer
- encouragement of others to develop and show leadership skills (such as creating or participating in new programs that affect the quality of the school, or that improve administrator/staff/parent relationships)
- mentoring new units
- promoting respect for the work of the PTA
- engaging others in leadership roles

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**Attach only two statements describing why the nominee is deserving of the award, one from an officer of the PTA, the other from the principal/superintendent or another PTA officer.**

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*Thank you for taking time to recognize a deserving leader in your PTA!*