



NYSPTA ACT
Activity Journal

New York State PTA Leadership Program
Advocating Connecting Training

New York State PTA
everychild.onevoice.®

Please print clearly - all information is required

Name _____

Address _____

Email (required) _____

Unit Name _____

Unit Code # _____

Signature of Unit or Council President or Region Director _____

Print name of Unit or Council President or Region Director _____

Starting date _____ Date completed _____

You have 2 years to complete these requirements

When your Activity Journal is complete and signed by your Unit or Council President or Region Director please mail it to the New York State PTA and your pin will be mailed to you.

Please allow 4-6 weeks for processing.



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NY State PTA
One Wembley Court
Albany, NY 12205-3830
1-877-5NYSPTA
518/452-8808
518/452-8105 Fax
www.nyspta.org

You must take the mandatory "You Are an Advocate" workshop. Date attended _____
There will be opportunities to take this workshop at all NY State PTA events and also select Region training events.
In order to earn the ACT award, you must complete 5 activities/items in each of the three categories: Advocating, Connecting & Training within 2 years from when you begin.
*Except for the awards listed below this date can be no earlier than November 16, 2007. My starting date is _____
Indicate in the space provided by each activity the date of completion or the date of attendance.

..... ADVOCATING

- _____ Received the Advocate in Action Award
- _____ Participated in a State or Region advocacy alert
- _____ Participated on a PTA listserve
- _____ Participated in writing a PTA resolution
- _____ Participated in a school board/budget election
- _____ voter information drive
- _____ Offered/coordinated a program on an important issue
- _____ for your Region PTA
- _____ Offered/coordinated a program on an important issue
- _____ for your Unit or Council PTA
- _____ * If you have at any time during your PTA career received any of the following awards please indicate the year awarded.
- _____ NYS Honorary Life Member Award
- _____ NYS Distinguished Service Award
- _____ Leadership Award in Honor of Jane Skrzypek
- _____ at the Region _____ at State level
- _____ Other local unit leadership award

..... CONNECTING

- _____ Served as an officer in your local unit/council or region
- _____ Served as a chairman in your local unit/council or region or as a region partner at a NYS PTA event
- _____ Attended Convention
- _____ Attended Summer Leadership Conference
- _____ Attended Legislation/Education Conference or a Region Legislative event
- _____ Attended Region Conferences
- _____ Participated in an Advocacy Month Activity
- _____ Communicated with your Regent or advocated for an issue or concern to the NYS Education Department
- _____ Coordinated a collaborative effort with other not-for-profit or community agencies

..... TRAINING

- _____ Attend workshops at your Region or a State PTA event.
- _____ PTA Job Training: President, VP, Secretary, Treasurer, Associate & Assistant Directors, Council, Chair
- _____ Fiduciary Responsibility: Budget, Fundraising, Grant Writing & Sponsorships
- _____ Practices & Procedures: Bylaws, Parliamentary Procedure, Membership, Nominations & Elections
- _____ Advocacy: Resolutions, Issues & Current Topics
- _____ Communications: Outreach, Technology, Chartering, PR and Marketing & Presentation Skills
- _____ Programs: Arts & Education, Reflections, BSP
- _____ Attend a training at a PAKP Conference
- _____ Present a workshop at a Unit, Council, Region or State PTA event
- _____ Attend the "Train the Trainer Workshop" and present the materials to your Unit, Council or Region PTA